

MT. SHERMAN WATER ASSOCIATION

P.O. BOX 356

JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING

MONDAY, MAY 12, 2014

5:30 P.M.

Dear Directors:

Enclosed please find the transaction report, director's report and board minutes for April 2014.

If you have any questions please feel free to give me a call.

Thank You



Karen Edgmon

Financial Officer

Mt. Sherman Water Association

Check #	Vendor	Amount	Service
4811	Mt. Sherman VFD	\$ 30.00	Fire Dues
4812	Mt. Sherman VFD	424.34	Fire Dues
4815	Ozark Mtn. Regional	5102.96	water service 2/20-3/20
4816	Odie Watts	50.00	reimburse
4817	Karen Edgmon	981.50	contract labor
4818	Karen Edgmon	75.00	rent
4819	D F & A	627.00	sales tax
4820	Leslie Daniels	200.00	contract labor
4821	Leslie Daniels	175.00	maintenance
4822	Ivan Reynolds	1100.00	contract labor
4823	Ivan Reynolds	75.00	maintenance
4824	Jimmie Beets	20.00	mowing/Shiloh Tank



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OZ 01 RETURN SERVICE REQUESTED
MT SHERMAN WATER ASSOCIATION
GENERAL ACCOUNT
P O BOX 356
JASPER AR 72641

04/30/14

0000048454



22
*** CHECKING *** INT CHKG-STATE & PS
CYCLE-009
BEGINNING RATE 0.05000
ACCOUNT NUMBER 0000048454
PREVIOUS STATEMENT BALANCE AS OF 03/31/14 30,175.56
PLUS 10 DEPOSITS AND OTHER CREDITS 10,867.88
LESS 19 CHECKS AND OTHER DEBITS 9,185.06
CURRENT STATEMENT BALANCE AS OF 04/30/14 31,858.38
NUMBER OF DAYS IN THIS STATEMENT PERIOD 30

*** CHECK TRANSACTIONS ***

SERIAL	DATE	AMOUNT	SERIAL	DATE	AMOUNT
4811*	04/01	30.00	4819	04/21	627.00
4812	04/01	424.34	4820	04/17	200.00
4815*	04/04	5,102.96	4821	04/17	175.00
4816	04/14	50.00	4822	04/21	1,100.00
4817	04/04	981.50	4823	04/21	75.00
4818	04/04	75.00	4824	04/23	20.00

*** CHECKING ACCOUNT TRANSACTIONS ***

DATE	DESCRIPTION	DEBITS	CREDITS
04/09	DEPOSIT		2,546.04
04/10	DEPOSIT		1,609.01
04/10	AC-INTERNET CHARGES-FUNDS XFER	5.00	
04/10	DEPOSIT CORRECTION DEBIT	4.00	
04/14	DEPOSIT		621.34
04/22	DEPOSIT		2,034.76
04/23	DEPOSIT		30.00
04/23	DEPOSIT		2,682.01
04/23	AC-RITTER COMM-RITTER PMT	34.74	
04/23	AC-RITTER COMM-RITTER PMT	48.66	
04/24	DEPOSIT		29.35
04/24	DEPOSIT		722.52
04/25	AC-CARROLL ELEC-CEC-CASH TRANS	29.89	
04/25	AC-CARROLL ELEC-CEC-CASH TRANS	89.82	
04/25	AC-CARROLL ELEC-CEC-CASH TRANS	112.15	
04/30	INTEREST PAYMENT		1.15
04/30	DEPOSIT		591.70

*** BALANCE BY DATE ***

03/31	30,175.56	04/01	29,721.22	04/04	23,561.76	04/09	26,107.80
04/10	27,707.81	04/14	28,279.15	04/17	27,904.15	04/21	26,102.15
04/22	28,136.91	04/23	30,745.52	04/24	31,497.39	04/25	31,265.53
04/30	31,858.38						

PAYER FEDERAL ID NUMBER..... 71-0130170
INTEREST PAID YEAR TO DATE..... 4.70

NOTE: See Reverse Side For Important Information



DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,882,191	100.0%
Water Sold to Customers	1,066,420	56.7%
Utility Use (fire, flushing)	0	0.0%
Water Lost	815,771	43.3%
Average Use Per Account	3,665	
Accounts Using Water	291	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	9,708.26	0.00	0.00	98.40	647.50	0.00	743.72
Count	329	0	0	328	259	0	325
Age	29.51	0.00	0.00	0.30	2.50	0.00	2.29

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on April 2014 Bills	10,482.32	331
Credit Balances	-2,602.54	33
Debit Balances	13,084.86	298
Payments	-10,836.71	293
Adjustments	-234.97	8
Balance after Payments and Adj	-589.36	34
Current	-2,065.29	21
30 to 60 Days Old	664.15	6
60 to 90 Days Old	229.72	3
Over 90 Days Old	582.06	4
Penalty Charges	255.41	41
Charges for Services	11,197.88	329
Balance Due	10,863.93	

Scribe:	Odie J. Watts	
Date:	April 14, 2014	Time: 5:30 PM – 6:14 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
#	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
*	Ferguson, Ron – BOARD MEMBER	446-2910
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Shechtman, Barry – BOARD MEMBER	446-6630
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – PRESIDENT	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Key	Board Meeting Attendees:
	No Guests or MSWA members attended the meeting.

Minutes and Business Discussions:

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1. Call to Order	Meeting was called to order at 5:30 by Calvin Voshell – President.
2. Meeting Minutes	The Meeting minutes from the March 10, 2014 were reviewed and approved. Motion to approve the minutes was made by Betty Stivers with 2 nd by Ben Szabrowicz with no abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon was unable to attend the meeting. She mailed each of the Board members copies of the Director's Report and Bank Statements covering the period between March 1 and March 31, 2014. In her notes Karen made the following comments: Indicated she had contacted Campbell Insurance about increasing the liability

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	insurance to \$1 million could not be increased until recertification in September 2014 for an additional cost of from \$200 to \$300. Barry Shechtman has also been in contact with Campbell Insurance and he presented an update to this liability increase. See New Business for more information. • Frank Sullivan is delinquent on his bill due to a leak. Karen met with him after she had written him and letter and they worked out a payment plan. The plan will be discussed at the May 12th meeting. • The water loss rate was reported to be 48.1% with no suitable explanation. The loss will be examined further during the May 12th meeting. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Ron Ferguson with no Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operators Report: • Don Labonte informed that he was ready to set the building for the Mt. Sherman VFD radio equipment in the fenced tank yard at Shiloh for the antenna array on top of the tank. • Checked with Frank Sullivan complaint about no water. Found the shut off valve closed. Turned it on but the flow didn't stop until it was closed again. Unable to contact Frank. • Rechecked Fondren meter because of high usage and he had high usage but didn't know why. • Read the meter at Carole Banfields who had moved and Coy Brasel, the property owner asked that the meter be left in. She has a leak that Coy Brasel will look into. • The extension on Horst Graalman's property has resumed. The weather has delayed most work and is now starting to continue. Will install observation meters now that the ground is drying. • The county damaged our 3" line on the Demuth road and repairs were made using their equipment. • Pulled the E. Kellogg and R. Matlock meters. Collected and reinstalled both meters the same day. Motion to approve the Water Operator's report – Betty Stivers, 2nd by Ben Szabrowicz No Abstentions.
5. Old Business	▪ Action Item 57: Opened and revised on 3/12/10 for Ivan Reynolds to purchase and install approximately 50, one inch meters to tighten up leak detection within the system. This action item was first opened on 7/9/10 but has been revised and remains open. As of January 13, 2014 there are approximately 17 more observation

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	meters to install. Until completed this action item will remain in IN WORK Status. Installed another meter leaving approximately 16 more to install. No change in status as of March 10, 2014. As of April 14 plans are to install three more meters in the Low Gap area where leaks are suspected. ▪ Action Item 61: Item assigned to Ivan Reynolds to work through the older system meters and replace those that do not appear to be recording correctly. As of January 13, 2014 there are approximately 11 more older meters to replace. Until this action item is completed it will remain in IN WORK status. No change in status as of 2/10/14. No change in status as of 3/10/14. As of April 14 there are nine more meters which are planned to be replaced. ▪ Action Item 72: Item assigned to Ivan Reynolds to contact ESI Engineering to determine when and where the master meter will be set to monitor water usage from the OMPWA supply source. The master meter is currently housed in the facility near the Harvey Gash residence. The OMPWA is awaiting funding to build a permanent structure for the master meter which will be relocated once that facility is built. No estimate as to when the new facility will be funded or constructed. Item was not discussed at the 10/14/13 meeting. No change in status as of 11/11/13. As of 12/16/13 according to Mr. Ed Manor who attended the 12/16/13 meeting, the Master Meter is set to be installed just as soon as the installation can be funded and the weather permits. The Action Item will be placed on HOLD status. No change in status as of January 13, 2014. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14. ▪ Action Item 79: Item assigned to Ivan Reynolds to contact Hillard Kilgore to determine if he would consider giving an easement to the MSWA to lay a water line through his proper so the line can be used to tap into a larger supply line which would resolve the problems being encountered by Mr. Patton. This action item is PENDING. No change in status as of 11/11/13. No change in status as of 12/16/13. No change in status as of 1/13/14. No change in status as of 2/10/14. No change in status as of 3/10/14. No change in status as of 4/14/14.
6. New Business	• Barry Shechtman brought to the meeting proposals to increase the Board's Liability insurance from its present \$500,000 to \$1.0 million. The current provider (Campbell Insurance Agency) has agreed to raise the insurance to \$1.0 million after the current policy expires in September. Rates will remain the same provide the Campbell underwriter finds no cause to increase the rates based on documentation to be submitted. It will take 60 to 90 days to get the increase approved. Work will begin during the May meeting to start working with the Campbell Agency to get the liability limit increase. More information to follow. • Ivan Reynolds presented a preliminary request to the Board to look at possibly increasing a portion of the main line (approx. 1 to 1.5 miles) from a 3" to 6" line feeding the Shiloh area. The increased line size will feed the increased number of customers on that portion of the system which has grown over recent years. The Board agreed to let Ivan begin the process by contacting the engineers and start

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	gathering costs and engineering fee numbers for the Board to consider. More information should be available to the Board during the May 12th meeting (ACTION ITEM). Ivan Reynolds was asked to bring to the Board an undated inventory of the supplies and materials he maintains on hand for installations and repairs. The updated inventory should be available to the Board during the May 12th meeting (ACTION ITEM).
7. Adjournment	Meeting adjourned at 6:14 P.M.
8. Next Meetings	NOTE MEETING START TIME: The next regularly scheduled meeting will be on May 12, 2014 at 5:30 at Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI57	7/19/10	Install 25, one inch meters to tighten up leak detection within the system. Make progress reports to Board on monthly basis.	Ivan Reynolds	ASAP	IN WORK
AI61	8/13/12	Work through the system to replace older meters that may not be recording properly.	Ivan Reynolds	ASAP	IN WORK
AI72	8/12/13	Coordinate with ESI Engineering regarding the location and installation dates for the master meter which will be used to measure incoming water from the OMRPWA.	Ivan Reynolds	ASAP	PENDING
AI79	10/14/13	Talk to Hillard Kilgore to determine the possibility of pursuing an easement to the Patton water problems can be resolved.	Ivan Reynolds	10/14/13	PENDING
AI82	3/10/14	Notify Campbell Insurance to determine if they can meet the proposal made by Nation Insurance to increase our liability Insurance from \$500,000 to \$1 million. See the New Business Section for more information.	Barry Shechtman	4/8/14	OPEN

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI83	4/14/14	Contact Engineering firm to begin collecting cost and engineering data to replace the 3" line with a 6" line feeding the Shiloh area.	Ivan Reynolds	5/12/14	OPEN
AI84	4/14/14	Present an undated Inventory of maintenance and installation material on hand.	Ivan Reynolds	5/12/14	OPEN

Mt Sherman Water Board Meeting May 11, 2014

Water operators Report, by Ivan Reynolds

Found two leaks past Donnie Villines, repaired the first leak with a two inch Wrap around coupling. The second was in need of two two inch rpr couplings And a short piece of two inch pipe. The water loss was approximately three and One half gallons per minute and no water loss from the cemetery at Low Gap To the end of that line at this time. I also put in an Observation meter at The David Clark property and placed an observation meter at the fork of the Road across from Kenny Clark along with a three inch meter and discovered the Two inch meter where the line takes off to David Clarks would not shut off.

The three inch valve will replace the need for the two inch valve. I put an Observation meter by the Rex Folk Meter and a three inch valve allowing For better maintenance of the Low Gap line. At the Low Gap cemetery Pressure station I added an observation meter to observe the line to Steel Creek, and am looking for one or more leaks toward Steel Creek.

I called ESI and they put together the estimated cost for the overbuild and Recommended borrowing the money.

I pulled the Frances Harkness camper meter, requested. I pulled the Tim Knapp meter due to lack of past due. Bled lines in Low Gap and Shiloh.

Jim Culver rental house hookup is a go from AHTD for crossing to his property.

I have the inventory usage for the board.